附表二 **學生出國參加國際學術活動申請表**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 申請人姓名 |  | 性別 |  | 系別 |  | 學號 |  |
| 聯絡電話 |  | Email |  |
| 會議名稱 | 中文： |
| 英文： |
| 會議期間 | 自 年 月 日至 年 月 日 共               日 | 地點（國、州、城市） |  |
| 論文題目 | 中文： |
| 英文： |
| 出席型式 | □Oral □Poster □其它 |
| 申請經費 | 已申請補助：□國科會 □其他\_\_\_\_\_\_\_\_\_\_\_\_ | 註冊費 | 機票費 | 其他 | 合計(新台幣) |
|  |  |  |  |
| 預估申請學校補助金額 |  |  |  |  |
| **院級主管** |  | **系級主管** |  | **指導教授** |  |
| 資格審查 | ※**資格審查欄由國際事務處全球交流組填寫，請申請人勿自行勾選。**□ 1.會議時程表、被接受參加活動等資料。 □ 2.擬發表之論文(英文全文)內容。□ 3.國科會經費核定函文或足以證明已依規定向國科會申請經費補助之文件。(※惟碩士班預備研究生與在職專班研究生毋須檢附。)**國際事務處全球交流組審查結果：**□不符合補助規定，原因： □符合補助規定。(國際事務處全球交流組審查登錄)本學年第 次申請(每年限申請乙次)， 每次上限□亞洲地區壹萬元整 □非亞洲地區參萬元整。 核銷期限：\_\_\_\_\_\_\_\_\_\_年\_\_\_\_\_\_月\_\_\_\_\_\_日 (逾期核銷或未於關帳日前辦理完成將不予補助) |
| **國 際 長** |  | **全球交流組組長** |  |
| 核決 | 校 長 |  | 副校長 |  | 教務長 |  | 教資中心 |  |
| 實際費用 | 項目 | 摘 要 | 金額（元） |
| 註冊費 |  |  |
| 機票費 |  |  |
| 合計（新台幣：元） |  元(匯率以1美元＝ 元台幣計) |  |
| **核 銷 審 查** | **□英語試講紀錄表 □活動心得報告** | **國際事務處** |  |
| **核****銷** | **教資中心** |  | **院級主管** |  | **系級主管** |  | **指導教授** |  |
| **校 長** |  | **會 計 室** |  | **教 務 長** |  | **國 際 長** |  |

 申請日期：\_\_\_\_\_\_年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

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表號：A0Q1020215

⊙核銷︰一式一聯︰申請人🡪指導教授🡪系級主管🡪院級主管🡪國際事務處🡪教資中心🡪教務長🡪會計室🡪校長🡪會計室🡪國際事務處🡪指導教授🡪申請系所

⊙申請︰一式一聯︰申請人🡪指導教授🡪系級主管🡪院級主管🡪國際事務處🡪教資中心🡪教務長🡪副校長🡪校長🡪指導教授

Annex 2 **Application for Participation in International Academic Activities of Students**

Application date: \_\_\_\_\_\_\_\_\_\_(y)/\_\_\_\_\_\_(m)/\_\_\_\_\_\_(d)

⊙Reimbursement: One copy: Applicant🡪Advisor🡪Department Chair🡪Dean of College🡪Office of International Affairs🡪Teaching and Learning Resource Center🡪Provost🡪Accounting Office🡪President🡪Accounting Office of International Affairs🡪Advisor🡪Applicant Department/Institute

⊙Application: One copy: Applicant🡪Advisor🡪Department Chair🡪Dean of College🡪Office of International Affairs🡪Teaching and Learning Resource Center🡪Provost🡪President🡪Advisor

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name of applicant |  | Gender |  | Department |  | Student No. |  |
| Phone |  | Email |  |
| Name of Conference | Chinese: |
| English: |
| Duration of Conference | From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (YYYY.MM.DD)To \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (YYYY.MM.DD)\_\_\_\_Days | Place(Country, State, City) |  |
| Title of paper | Chinese: |
| English: |
| Attendance type | □Oral □ Poster □Others |
| Application for funding | Already applied funding: □NSTC □Others: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Registration fee | Flight ticket fare | Others | Total (NT$) |
|  |  |  |  |
| Estimated funding from MCUT |  |  |  |  |
| **Dean of College** |  | **Department Chair** |  | **Advisor (Supervisor)** |  |
| Qualification Evaluation | **※For use by the Division of Global Cooperation and Exchange, Office of International Affairs, only.**□ 1. Conference agenda and data of event acceptance □ 2. The content of the paper (English, full text) to be presented.□ 3. The NSTC approval letter or documents of proof of application for NSTC funding.(※Except for students taking pre-master’s courses and student in-service master’s programs. )**Results of Evaluation by the** **Division of Global Cooperation and Exchange, Office of International Affairs:**□ Rejected due to: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_□ Approved (Registration of Evaluation by the Division of Global Cooperation and Exchange, Office of International Affairs)This is the \_\_\_\_\_\_\_\_\_ time of application (once each year only).Maximum amount each time: □NT$10,000 for Asia region □NT$30,000 for non-Asia regionReimbursement Deadline: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Late reimbursement or completion after the account closing will not be considered.) |
| **Dean of Office of International Affairs** |  | **Director of Division of Global Cooperation and Exchange**  |  |
| Approval | President |  | Vice President |  | Provost |  | Teaching and Learning Resource Center |  |
| Actual Expenses | Item | Summary | Amount (NT$) |
| Registration fee |  |  |
| Flight ticket fare |  |  |
| Total (NT$) |  Exchange rate at US$1 to NT$ \_\_\_\_\_\_\_\_\_\_\_\_\_. |  |
| **Reimbursement Evaluation** | **□Record for English Presentation Rehearsal****□Report on Participation in International Academic Activities of Students** | **Office of International Affairs** |  |
| **Reimbursement** | **Teaching and Learning Resource Center** |  | **Dean of College** |  | **Department Chair** |  | **Advisor (Supervisor)** |  |
| **President** |  | **Accounting Office** |  | **Provost** |  | **Dean of Office of International Affairs** |  |

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Form: A0Q1020215