**MCUT Regulations for Funding Participation in Domestic Academic Activities of Students**

Application date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

※Write-Off: One copy: Applicant → Advisor →Division Chief → Director → Dean of Research and Development→ Provost → Accounting Director → President →Accounting Office → Department Secretary → Advisor.

※Application: One copy: Applicant → Advisor → Department Secretary → Division Chief → Director → Office of Research and Department → Provost → Vice President → President → Advisor.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of applicant | | | (signature or seal) | | | | | | | | Class/Year/ Department/ Institute | | | |  | | | | | | Student No. | | | | | |  |
| Phone | | |  | | | | | | | | E-mail | | | |  | | | | | | | | | | | | |
| Organizer | | |  | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of conference (event) | | | Chinese: | | | | | | | | | | | | | | | | | | | | | | | | |
| English: | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of conferfence (event) | | | From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_ days in total. | | | | | | | | | | | Place | | | | | |  | | | | | | | |
| Title of paper or name of work | | | Chinese: | | | | | | | | | | | | | | | | | | | | | | | | |
| English | | | | | | | | | | | | | | | | | | | | | | | | |
| Attendance type | | | □Oral □ Poster □Others | | | | | | | | | | | | | | | | | | | | | | | | |
| Application for funding | Already funded by: □NSTC □MOE  □Others | | | | | | | | | | | Registration fee | | | | Travel expenses | | | | | | | | | Total (NT$) | | |
|  | | | |  | | | | | | | | |  | | |
| Estimated funding from MCUT: | | | | | | | | | | |  | | | |  | | | | | | | | |  | | |
| **Director** | | | |  | | | | **Division Chief** | | | | |  | | | | **Advisor** | | | | | | | | |  | |
| Qualification Evaluation | | **※For use by the Office of Research and Development only.**  □ Conference agenda and proof of event acceptance  □ Full text of paper or contents of the entry  □ Evidence of application for NSTC funding (approval list or application documents)  □ Other data beneficial to the evaluation  **Evaluation results of the Office of Research and Development:**  □ Rejected due to  □ Approved. (Reviewed and registered by the Office of Research and Development)  This is the \_\_\_\_\_\_\_\_\_ time of application this year (one time each year with a maximum of NT$20,000 each time).  Signature of Reviewer: (Reviewed and registered by the Office of Research and Development) | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Approval** | | **President** | | |  | | | | **Vice President** | | | |  | | | | | **Provost** | | | |  | | | | | |
| Actual Expenses | | Item | | | | Summary | | | | | | | | | | | | | | | | | Amount (NT$) | | | | |
| Registration fee | | | |  | | | | | | | | | | | | | | | | |  | | | | |
| Travel expenses | | | |  | | | | | | | | | | | | | | | | |  | | | | |
| Total | | | | | | | | | | | | | | | | | | | | |  | | | | |
| **Write-off** | | **Dean of Research and Development** | | | | |  | | | **Director** | | | | |  | | | | **Division Chief** | | | | |  | | | |
| **President** | | | | |  | | | **Accounting Director** | | | | |  | | | | **Provost** | | | | |  | | | |
| Remarks | | 1. Please use the same application form for application and write-off.  2. Applicants shall submit the “Student Report on Participation in Domestic Academic Activities” and receipts to apply for a write-off within two weeks after the end of the conference (event). | | | | | | | | | | | | | | | | | | | | | | | | | |

Form: A2A4140111

Regulations for Funding Participation in Domestic Academic Activities of Students A-1