**MCUT Regulations for Funding Participation in Domestic Academic Activities of Students**

Application date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

※Write-Off: One copy: Applicant → Advisor →Division Chief → Director → Dean of Research and Development→ Provost → Accounting Director → President →Accounting Office → Department Secretary → Advisor.

※Application: One copy: Applicant → Advisor → Department Secretary → Division Chief → Director → Office of Research and Department → Provost → Vice President → President → Advisor.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of applicant | (signature or seal) | Class/Year/ Department/ Institute |  | Student No. |  |
| Phone |  | E-mail |  |
| Organizer |  |
| Name of conference (event) | Chinese: |
| English: |
| Name of conferfence (event) | From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_ days in total. | Place |  |
| Title of paper or name of work | Chinese: |
| English |
| Attendance type | □Oral □ Poster □Others |
| Application for funding | Already funded by: □NSTC □MOE□Others | Registration fee | Travel expenses | Total (NT$) |
|  |  |  |
| Estimated funding from MCUT: |  |  |  |
| **Director** |  | **Division Chief** |  | **Advisor** |  |
| Qualification Evaluation | **※For use by the Office of Research and Development only.**□ Conference agenda and proof of event acceptance□ Full text of paper or contents of the entry □ Evidence of application for NSTC funding (approval list or application documents)□ Other data beneficial to the evaluation **Evaluation results of the Office of Research and Development:** □ Rejected due to □ Approved. (Reviewed and registered by the Office of Research and Development)This is the \_\_\_\_\_\_\_\_\_ time of application this year (one time each year with a maximum of NT$20,000 each time).Signature of Reviewer: (Reviewed and registered by the Office of Research and Development) |
| **Approval** | **President** |  | **Vice President** |  | **Provost** |  |
| Actual Expenses | Item | Summary | Amount (NT$) |
| Registration fee |  |  |
| Travel expenses |  |  |
| Total |  |
| **Write-off** | **Dean of Research and Development** |  | **Director** |  | **Division Chief** |  |
| **President** |  | **Accounting Director** |  | **Provost** |  |
| Remarks | 1. Please use the same application form for application and write-off.2. Applicants shall submit the “Student Report on Participation in Domestic Academic Activities” and receipts to apply for a write-off within two weeks after the end of the conference (event). |

Form: A2A4140111

Regulations for Funding Participation in Domestic Academic Activities of Students A-1